



## SIT30125 Certificate III in Tourism

<b>Course</b>	<b>12 Months Full Time</b>	<b>15 Units must be</b>	<b>4 core (mandatory) units</b>
<b>Duration:</b>	<b>24 months Part Time</b>	<b>completed:</b>	<b>11 elective units</b>

This qualification reflects the role of individuals working in the tourism industry who use well developed service, sales, and operational skills to support and coordinate tourism services. Individuals work with some independence, using judgment and discretion while following established plans, policies, and procedures under limited supervision.

It provides pathways to employment across a range of tourism settings, including tour operators, visitor information centres, holiday parks and resorts, attractions, cultural and heritage sites, and small tourism businesses.

Learners may develop skills for office-based roles involving the planning and coordination of tourism services, field-based roles delivering tourism products, or operational roles such as customer service, housekeeping, and grounds maintenance.

Completion of this qualification does not guarantee employment or any specific employment outcome.

While Careers Training Centre may assist students in identifying suitable workplace opportunities for practical training, students are responsible for securing access to a workplace to meet the course requirements.

### How the Course Is Delivered

Training is delivered via a blended learning model, incorporating workplace-based learning supported by a combination of face-to-face training and online learning sessions delivered by a qualified Trainer/Assessor.

This approach enables learners to gain practical, on-the-job skills supported by underpinning knowledge delivered through structured training sessions.

Assessment is conducted when the learner is deemed ready and confident, and may include a combination of the following methods:

- Written questions and projects
- Demonstrations and observations
- Third-party reports completed by qualified workplace supervisors

All assessment activities are designed to reflect real workplace expectations within the tourism industry and are conducted in accordance with the requirements of SIT30125 Certificate III in Tourism and the relevant national training package.

## Student Support and Services

Learners enrolled with Careers Training Centre have access to a range of support services to assist them throughout their studies. This includes access to trainer support, learning resources, and Language, Literacy, Numeracy and Digital (LLND) assistance where required.

Learners are also supported through established policies and procedures, including complaints and appeals processes to ensure fair and transparent outcomes.

Further information regarding student support services, policies, and procedures is available in the Student Handbook, which is provided to all students prior to enrolment.

Learner's data is collected in accordance with NCVET requirements. Please refer to our Privacy Policy.

## Entry Requirements

There are no formal entry requirements for this qualification. However:

- Learners must have access to a suitable workplace environment
- A qualified workplace supervisor must be available to complete practical components.
- Learners should have **basic Language, Literacy, Numeracy and Digital (LLND) skills** to participate in training and assessment

## Workplace / Industry Requirements

There are no mandatory workplace requirements for this qualification. Training and assessment may be conducted in an environment to reflect tourism industry conditions. Where possible, learners may apply their skills in a workplace setting. Careers Training Centre may support learners in identifying suitable workplace opportunities; however, placement is not guaranteed.

## Trainers/Assessors

Careers Training Centre employs qualified Trainers/Assessors with extensive industry experience. They enjoy supporting others in gaining a nationally recognised Qualification.

## Recognition of Prior Learning and Credit Transfers

Learners who can demonstrate they are already competent in the knowledge and skills required for unit of competency, or have previously completed a course with another Institution, may apply for Recognition of Prior Learning (RPL) or Credit Transfer.

For further information please contact Careers Training Centre.

## Certificate information

Upon successful completion of all units of competency and general requirements as dictated under the Australian Qualifications Framework (AQF), the student will be issued with a Certificate III in Tourism SIT30125. Should a student not complete the entire course then a Statement of Attainment will be issued for the units successfully completed.

## Current CTC Course Content

Core Units	
SITTIND003 Source and use information on the tourism and travel industry SITXCCS014 Provide service to customers	SITXCOM007 Show social and cultural sensitivity SITXWHS005 Participate in safe work practices
Elective Units currently offered:	
BSBCMM211 Apply communication skills BSBSUS211 Participate in sustainable work practices BSBTWK201 Work effectively with others SITHFAB021 Provide responsible service of alcohol SITTGDE018 Develop and maintain the general and regional knowledge required by guides	SITXCCS009 Provide customer information and assistance SITXCCS010 Provide visitor information SITXCCS012 Provide lost and found services SITXCOM006 Source and present information SITXCOM008 Provide a briefing or scripted commentary SITXWHS006 Identify hazards, assess and control safety risks

## Enrolment Options

<b>1. Career Start Traineeship</b>	Learner is employed full time or part time (they are not a school student)  Training is <b>partly funded</b> by the Queensland Government	<b>Cost to the Learner: Co-contribution:</b>  Between \$700 and \$900 depending on elective units chosen.  Concessions may be applicable and CTC offers a payment plan.	
<b>2. Career Start General Training Pathway</b>	Learner does not have to be employed (they must not be a school student)  Arrangements have been made for volunteer work placement.  CTC may support learners in identifying suitable volunteer work placement opportunities; however, placement is not guaranteed.  Training is <b>partly funded</b> by the Queensland Government	<b>Cost to the Learner: Co-contribution</b> CTC offers a payment plan.	
		No Concession	Approved Concession
		\$2,700.00	\$2,175.00
<b>3. Fee for Service</b>	Learner is not employed and does not qualify for General Training Pathway funding support.  CTC may support learners in identifying suitable volunteer work placement opportunities; however, placement is not guaranteed.  Qualification is <b>fully funded by the Learner</b>	<b>Full Cost to the Learner: \$4,440</b>	
		Deposit	4 x Instalments
		\$500.00	\$985.00

*\*Under funding rules Careers Training Centre **must** collect a co-payment from the Learner. This is set by the Queensland Government.*

For further information on payment terms, conditions, and applicable refunds, please refer to the Student Handbook and Fees and Refund Policy.