



SIT30622 Certificate III in Hospitality

Course Duration: 12 Months Full Time 24 Months Part Time	15 Units must be completed:	6 Core (Mandatory) units 9 elective units
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This qualification prepares the learner for work in the Hospitality Industry by developing skills in hospitality service, sales and operations – through workplace learning on-the-job and knowledge-based training.

It offers pathways to work in restaurants, motels, clubs, pubs, cafes, and coffee shops. It allows for specialisation in accommodation services, food and beverage and gaming.

Completion of this qualification does not guarantee employment or any specific employment outcome.

While Careers Training Centre may assist students in identifying suitable workplace opportunities for practical training, students are responsible for securing access to a workplace to meet the course requirements.

How the Course Is Delivered

Training is delivered via a blended learning model, incorporating workplace-based learning supported by a combination of face-to-face training and online learning sessions delivered by a qualified Trainer/Assessor.

This approach enables learners to gain practical, on-the-job skills supported by underpinning knowledge delivered through structured training sessions.

Assessment is conducted when the learner is deemed ready and confident, and may include a combination of the following methods:

- Written questions and projects
- Demonstrations and observations
- Third-party reports completed by qualified workplace supervisors

All assessment activities are designed to reflect real workplace expectations within the hospitality industry and are conducted in accordance with the requirements of SIT30622 Certificate III in Hospitality and the relevant national training package.

Student Support and Services

Learners enrolled with Careers Training Centre have access to a range of support services to assist them throughout their studies. This includes access to trainer support, learning resources, and Language, Literacy, Numeracy and Digital (LLND) assistance where required.

Learners are also supported through established policies and procedures, including complaints and appeals processes to ensure fair and transparent outcomes.

Further information regarding student support services, policies, and procedures is available in the Student Handbook, which is provided to all students prior to enrolment.

Learner's data is collected in accordance with NCVET requirements. Please refer to our Privacy Policy.

Entry Requirements

There are no formal entry requirements for this qualification. However:

- Learners must have access to a suitable workplace environment
- A qualified workplace supervisor must be available to complete practical components.
- Learners should have **basic Language, Literacy, Numeracy and Digital (LLND) skills** to participate in training and assessment

Workplace / Industry Requirements

Learners must be currently engaged in work—whether voluntary, employed, or as a trainee—and have access to a qualified supervisor willing to complete third-party observation reports.

Learners must complete a minimum of **36 hospitality service periods** (shifts) as part of this qualification. This requirement supports successful completion of **the core unit SITHIND008 – Work effectively in hospitality service**, which requires students to demonstrate their ability to:

- Interact with and positively respond to diverse customer needs and requests
- Work efficiently and manage multiple service and operational tasks at the same time
- Identify issues and problems, determine suitable solutions, and take appropriate action
- Work cooperatively as part of a service team while monitoring service workflow and taking responsibility for their own work outcomes

This requirement is unique to the Certificate III in Hospitality, reflecting the higher level of practical experience expected at this stage.

Trainers/Assessors

Careers Training Centre employs qualified Trainers/Assessors with extensive industry experience. They enjoy supporting others in gaining a nationally recognised Qualification.

Recognition of Prior Learning and Credit Transfers

Learners who can demonstrate they are already competent in the knowledge and skills required for unit of competency, or have previously completed a course with another Institution, may apply for Recognition of Prior Learning (RPL) or Credit Transfer.

For further information please contact Careers Training Centre.

Certificate information

Upon successful completion of all units of competency and general requirements as dictated under the Australian Qualifications Framework (AQF), the student will be issued with a Certificate III in Hospitality SIT30622. Should a student not complete the entire course then a Statement of Attainment will be issued for the units successfully completed.

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Current CTC Course Content

Core Units	
SITHIND006 Source and use information on the hospitality industry SITHIND008 Work effectively in hospitality service SITXCCS014 Provide service to customers	SITXCOM007 Show social and cultural sensitivity SITXHRM007 Coach others in job skills SITXWHS005 Participate in safe work practices
Elective Units currently offered:	
BSBTWK201 Work effectively with others SIRXPDK001 Advise on products and services SIRXSL001 Sell to the retail customer SITHACS009 Clean premises and equipment SITHFAB021 Provide responsible service of alcohol	SITHIND005 Use hygienic practices for hospitality service SITXCCS010 Provide visitor information SITXCCS012 Provide lost and found services SITXFIN007 Process financial transactions

Enrolment Options

1. Career Start Traineeship	Learner is employed full time or part time (they are not a school student) Training is partially funded by the Queensland Government	Cost to the Learner: Co-contribution is between \$700 and \$900 depending on elective units chosen. * Concessions may be applicable and CTC offers a payment plan.	
2. Career Start General Training Pathway	Learner does not have to be employed (they must not be a school student) CTC may support learners in identifying suitable volunteer work placement opportunities; however, placement is not guaranteed. Training is partially funded by the Queensland Government	Cost to the Learner:	
		Co-contribution Fee* CTC offers a payment plan.	
		No Concession	Approved Concession
		\$1,650.00	\$1,210.00
3. Fee for Service	Learner is not employed and does not qualify for General Training Pathway funding support. CTC may support learners in identifying suitable volunteer work placement opportunities; however, placement is not guaranteed. Qualification is fully funded by the Learner	Full Cost to the Learner: \$4,390.00	
		Deposit	4 x Instalments
		\$490.00	\$975.00

*Under funding rules Careers Training Centre **must** collect a co-payment from the Learner. This is set by the Queensland Government.

For further information on payment terms, conditions, and applicable refunds, please refer to the Student Handbook and Fees and Refund Policy.